

# Meeting of Friends of Hadlow Road Station Association (FHRS)

Monday 27th April 2015

7.30pm in Willaston Memorial Hall Committee Room

## Draft Minutes

### 1. **Present**

Chris Hampshire (Chair), Joan Butcher, Debbie Weeden, Carole Collins, Anne Braxby, Jenny and Ben Jackson, Hilary Booth, Barry Vowles, Peter Henry, Colin Flynn and John Fisher.

### 2. **Apologies**

Colin Jerrett, Sue Unsworth, Ged Weeden, Laura Shakesworth, Lyn Jackson-Eves, Dorothy Kirk, Myles Hogg

### 3. **Minutes of last meeting**

Agreed as a correct record. Proposer Hilary Booth, Seconder Barry Vowles.

### 4. **Update on Actions**

Actions 1,2,3,6,7,8,9 have been completed.

Action 4 See 5. Funding below.

Action 5 CH to remind Laura Shakeshaft to contact Building Assessment (Property Services).

Previous Actions c/f

Barbara Ingram has not received a reply from Peter Waterman. Decided not to pursue any further.

Barbara Ingram has contacted Gerry Marsden who has agreed to be a Patron although formal notification awaited.

JB had not received a reply from Jardines so it was decided that Anne Braxby will contact her husband to see if he would be willing to take on the task.

### 5. **Funding**

#### 5.1 **Express Grant Application**

A bid has been made to the Cheshire Community Foundation Express Grant for £1000 for a pop up banner, leaflets, catering equipment, safety barriers, tables and chairs, and topsoil. No response at present.

#### 5.2 **EPNAVCO**

CH made a bid for £360 which has been approved. Monies to be spent on public liability insurance, flower hanging baskets and wall containers plus watering system. Monies still to be received. Membership of EPNAVCO by FHRS was noted.

A maximum of £500 can be bid for in one calendar year so FHRS can bid for another £140.

**Action 1** JB to contact EPNAVCO and bid for extra monies for plants.

**Action 2** BV to contact Ness Gardens to enquire about the support they may be willing to give FHRS.

### 6. **Report on CWAC & FHRS meeting on 8<sup>th</sup> April**

CH reported on a favourable and constructive meeting. Minutes circulated previously to FHRS.

Outlined, that at a follow up meeting with CWaC had explored the possibility of a joint tenancy agreement. Meeting had been very positive and agreement may be completed in 2-3 months. Development of projects eg teas will be restricted for the present until an agreement has been signed which scopes what FHRS can and cannot do. The Council are keen to have more community involvement.

### 7. **Tidy up days**

Committee sends its thanks to Colin Jerrett and team for cleaning east level crossing gate.

**Action 3.** CH to contact Colin Jerrett about further cleaning days.

Committee sends its thanks to team that tidied and weeded. Paul Taylor commented on the noticeable improvement. Next tidy up days are 10<sup>th</sup> May at 10.00 and Saturday 30<sup>th</sup> May at 10:00.

**Action 4** JF to send email reminder of 10<sup>th</sup> May and 30<sup>th</sup> May to all of FHRS.

**Action 5** CH to contact CWaC to gain agreement on positioning of hanging baskets and troughs.

FHRS are reminded that if they tidy up at the Station on any other days they must ensure that Rangers are informed beforehand about the plans.

### **8. Signal box Update**

CH outlined the significant work to be carried out by the CWaC to refurbish the Signal Box, which should start on May 4<sup>th</sup>. The work will take 6 weeks to complete.

A discussion about an opening event concluded that the best date will be early July.

**Action 6** JB to produce costings.

### **9. Child protection policy**

The rationale for the policy was outlined by CH. Grant applications often require such a policy to be in place. JB was thanked for producing the policy. The policy was unanimously agreed by the meeting. Proposer HB  
Seconder JF

**Action 7** JF to circulate policy with minutes.

FHRS are reminded that they should never be alone with children.

### **10. Volunteer Communication**

There will soon be a new Willaston Residents web site. If small groups wish to do work at the station they should provide CH with information and photos for FHRS on the site.

**Action 8** GW to produce a press release for residents about action so far and future events.

### **11. Willaston Festival**

HB informed meeting that the FHRS were sharing a stall with Residents Association. They will run a lucky dip. Items have been purchased. A rota of volunteers to run the stall is being produced. Anyone who is able to help should contact JB. There will be a pop up banner and leaflets.

**Action 9** GW to circulate draft designs to the committee.

### **12. AOB**

**12.1** Paul Taylor will be a new Ranger following Simon Wood leaving CWaC.

**12.2** Finances. HB is still attempting to open a HSBC account. An answer is awaited from the Head Office. Donations have been received from Friends and from the Community Plan. As FHRS will aim to become a Charity Organisation, it is not able to ask for a membership fee, but it is able to ask for donations from Friends. It was agreed to ask Friends for donations and a resolution to this effect was passed unanimously. Proposer BV Seconded JF

**Action 10** CH & BV to agree wording for email donation request from Friends.

**12.3** If Friends have taken photos of volunteer work at the Station please email them to GW and CH

**12.4** Willaston ward councillor still has monies from the New Homes budget and the Residents' Society agreed that the remainder of this current fund can be allocated to FHRS although any group can bid for this money. (Please see Residents Society meeting Minutes).

### **13 Date of Next Meeting**

Monday 29<sup>th</sup> June 7.30 in Memorial Hall Committee Room